

MINUTES OF A PUBLIC MEETING of the
PRESIDENT AND FINANCE COMMITTEE of the
VILLAGE OF EVERGREEN PARK, COOK COUNTY, ILLINOIS
MONDAY, DECEMBER 12, 2016

CALL TO ORDER The meeting was called to order by Chairman Marzullo at 4:00 p.m. in the Village of Evergreen Park Council Chambers, 9418 S. Kedzie Avenue, Evergreen Park, Il. The meeting was open to the public.

ROLL CALL Mayor Sexton asked Clerk Aparo to call the roll with the following results:

PRESENT:

Mayor James Sexton
Trustee Carol Kyle
Trustee, Finance Chairman Mark Marzullo
Village Treasurer, John Sawyers
Clerk Catherine Aparo

Absent: Finance Committee Member / Trustee Mary Keane.

Audience Members: Mr. John Dahlke, Evergreen Park resident.

**PUBLIC
MEETING**

Chairman Marzullo called the meeting to order at 4:00 p.m. He thanked everyone for their attendance and announced the meeting notice was published in the paper and purpose of the meeting is to discuss/review the proposed Village budget for 2016-2017. Audience member, Mr. John Dahlke was given a copy of the handouts.

Treasurer Sawyers distributed hand outs and explained the budget. He stated the revenue for 2017 is \$26,240,801 with expenses in the amount of \$ 26,339,548 leaving a deficit of \$ 98,747 for the first draft. For the first draft budget this is the lowest amount it has ever been out of balance. Mr. Sawyers explained sales tax has been increased and adjusted due to the new Carson's store. There is close to \$1 million for this budget in permit fees. Approximately \$600,000 has been collected in FY 2016. Build out fees of \$ 200,000 have been collected. The tax levy will be 3.4% the same as last year which causes a decrease in the general fund due to pension levy increases. It won't be difficult to get the budget balanced when he adds in the Plaza revenues.

Mr. Sawyers proceeded to detail all Village Departments with expenditures and revenues comparisons. The General Fund was reviewed. He noted adjudication and fines are down as they are in most municipalities.

MFT (Motor Fuel Tax) five year revenue stream has expired and is down \$80,000. Home rule Sales tax is receipted to a special revenue fund with some monies going to the capital projects fund in the amount of \$500,000.

Grants from Fire and Police Departments have been offset by \$100,000 each for a net zero impact on the budget. Mr. Sawyers stated noted 65% of every dollar spent is benefits.

Administration Department is trending with no significant changes other than a \$40,000 decrease due to a recent telephone service audit. The 2017 for Administration is \$1,031,012.

Adjudication Department has no new activity \$291,797 for 2017 which reflects a cola increase.

Street Department has a few initiatives with a large plow truck and the cost split between Street paying 30% which will be \$ 45,000 of the cost and Water Department paying the other 70 % of the cost. Also they requested a small pick-up for \$ 21,000. Repair and Maintenance account has \$50,000 for paving of alleys and \$100,000 for street patching. Ice and snow has been increased by \$30,000. The 50/50 concrete program may be re-visited in 2017. Total budget for Street Department for 2017 is \$ 2,575,283. The Forestry portion of the Street Budget has not been implemented.

Police Department budget was at \$ 7.2M for 2016 and will be \$7.1M for 2017. Due to retirements the wage portion of the police department had decreased which increases other expenditures across the board. Mr. Sawyers noted the federal forfeiture fund \$205,000 will be used toward overtime with an increase of \$85,000 over what was paid in 2016. Repair and maintenance is at \$ 249,000 due to the HVAC system at a cost of \$45,000 for the firing range. Body cameras are at \$115,000 and six (6) new vehicles will be purchased at a price of \$ 159,000 less \$63,000 trade in and \$ 87,000 for a prisoner transport van. The Chair noted this is required due to a change in laws that states prisoners cannot be transported in vehicles used when someone has passed away.

Mr. Sawyers stated the *Fire Department* remains as a steady budget. There is an issue with the epoxy floor at a cost of \$66,000 in the repair and maintenance account. Capital outlay is the new ambulance at a cost of \$153,000 and an all-wheel drive SUV at cost of \$ 27,000 with a \$6,500 trade in. 2016 Fire Department budget was \$ 2,657,000 in 2017 \$2,819,000.

Mr. Sawyers stated *Office of Citizens Services* stays very consistent with a budget very close to last years. The total budget is \$218,000.

John noted the new mini bus is coming and it has a backup camera. There will be a decision made as to which one of the older buses will be sold outright or at auction. Chairman Marzullo noted he tried to negotiate a better deal for the price of the mini bus and could not compete with the State purchasing price.

The *Park Department* budget is at \$ 362,569. There are some initiatives including a back stop, new playground equipment at \$65,000 and cameras and building repairs. The Chair added we need to concentrate on the smaller parks located in different areas of the village.

Recreation Department budget is consistent with last year. Recreation expenditures in 2016 were \$660,000 and \$651,000 in 2017. The credit card payment program is being reviewed and will be implemented in the payment of water bills first and then other departments.

Youth Commission has a small increase in 2016. A brief discussion took place of combining this department with the Recreation Department.

The Building Department remains consistent. The budget for 2016 was \$ 390,829 and is increased to \$433,851 which includes \$25,000 added for demolition of buildings.

The *Community Center* budget is at status quo \$107,500 which is comparable to previous budgets. The roof is in the budget at \$45,000 and the storage facility at \$200,000.

Under other is Health Insurance costs. Mayor Sexton commended Deputy Clerk Kim Cericola and Clerk Aparo for their help in keeping the insurance costs down. Clerk Aparo stated Kim watches this like it is her own money and initiates many cost saving programs. Mr. Sawyers noted workmen's comp had no increases and the total for insurance and benefits is \$ 3,271,290.

Mr. Sawyers noted *Water Management* (formerly called Sewer and Water) has no increase for water and sewer resident rates this year and there were none last year. The water meter replacement is in its 2nd year with \$110,550 to the EPA loan. The contingency fund has been increased to \$250,000. There should be a surplus of \$ 119,000. He noted Sewer and Water is an enterprise fund and is obligated to be self-sufficient.

The TIF Fund was discussed with expenses of road maintenance, parking lots and landscape maintenance and contractual incentive agreements. The capital outlay had large numbers approximately 1.9M but they are used as place setters. The Chair noted costs will be incurred with the new Wu's restaurant.

Mr. Sawyers added most departments did not have increased requests for next year. The Chair noted we have been lucky with good winter weather and snow removal costs. Mr. Sawyers stated he is available if anyone has questions or needs further explanations. The Chair commended Mr. Sawyers for his dedication and fiscal responsibility to the Village.

With nothing further to come before this Committee, motion by Chairman Marzullo second by Trustee Kyle that the Finance Committee accept and present to the full Village Board the 2016-2017 Budget of the Village of Evergreen Park. Upon roll call voting YES: Chairman Marzullo and Member/ Trustee Kyle and Mayor Sexton. The motion was passed to adjourn at 4:45 p.m.

Minutes respectfully submitted,

Catherine T. Aparo, MMC, Village Clerk