

EVERGREEN PARK BUILDING DEPARTMENT

9418 S. KEDZIE AVE.

EVERGREEN PARK, IL 60805

TELEPHONE: (708) 229-3335

INSPECTIONS: (708) 229-3333

FAX (708) 229-3336

DEMOLITION PERMIT REQUIREMENTS

1. A Cook County EPA permit is required of all demolition projects except for interior demos. Permit apps for Cook County can be obtained on line.
2. You must provide a rodent control certification letter to the Village. Property must be checked for rodents by a professional exterminating company. A copy of that report must be submitted for the permit.
3. A separate demolition permit must be applied for when a house is being demo'd and then rebuilt.
4. Utility check off list must be completed for all demos of buildings and returned to the Building Dept. with the building application.
5. Fees are.

Garages and Sheds.....	\$ 25.00
Residential S/F Houses	\$100.00
Multi-Family Residences	\$500.00
Commercial Buildings	\$500.00



Permit Application

Building Department
Village of Evergreen Park
9418 S. Kedzie Ave.
Evergreen Park, Illinois 60805
(708) 229-3335 - FAX (708) 229-3336

Office Use Only	
Permit #:	_____
Date Issued:	_____

All information below must be filled out by the General Contractor prior to submission (Please Print)

Project Address: _____ Property Owner's Name: _____
 Applicant's Name: _____ Property Owner's Address: _____
 Building Use: _____ Property Owner's Phone Number: _____
 Real Estate Index # (PIN) _____ Construction Cost: _____

Number of Stories: _____ Overall Height (in feet) _____ Square Feet of Project: _____

- Single "A" Family Res.
 Multi "B" Family Res.
 Garage
 Fire Sprinkler
 Fire Alarm Sys.
 Commercial Building "C"
 Commercial Building Build out
 Plumbing
 Electrical
 Sign
 Mechanical
 Fence
 _____ (other)

Illinois Business Tax Regulation #: _____ - _____

Structural Design List

	Lic #		Lic #
Architect	_____	Site Engineer	_____
Mechanical Engineer	_____	Fire Alarm Design	_____
Sprinkler Design	_____		

Contractor List

	Lic #		Lic #
General	_____	Mechanical	_____
Carpenter	_____	Painting	_____
Concrete	_____	Paving	_____
Drywall	_____	Plumbing (building)	_____
Electrical	_____	Plumbing (site)	_____
Excavation	_____	Roofing	_____
Exterior Finish	_____	Sewer (building)	_____
Fence	_____	Sewer (site)	_____
Fire Alarm	_____	Sprinkler	_____
Insulation	_____	Steel Erector	_____
Masonry	_____	Tile/Carpet	_____
Sign	_____		

Issue Permit
 More Information Required
 Permit Denied

Remarks _____

Date Completed _____ Code Official: _____

I attest that all information is accurate and complete to the best of my knowledge.

Signature of Applicant: _____ Date: _____

Applicants Address: _____

Applicants Phone Number: _____ Fax Number: _____

Per mit Calculation Sheet

Permit Number: _____

Electrical Portion					
Check Class of Work Applied for Wiring <input type="checkbox"/> Fixtures <input type="checkbox"/>					
Lighting Circuits and Outlets					
	2 Wire	3 Wire	4 Wire		
15 Amp. Circuit					
20 Amp. Circuit					
30 Amp. Circuit					
50 Amp. Circuit					
Outlets on existing Circuits _____					
Lamps, Fixtures, Sockets, Receptacles					
50 Watts or less	60 Watts	60 Watts	75 Watts	100 Watts	150 Watts
200 Watts	200 Watts	300 Watts	500 Watts		100 Wt Recept
Flourescent Lamps					
20 Watts	40 Watts		100 Watts		
Inside Signs					
No. of Signs	Transf.	V.A. Rating			
Power					
	Number	Total H.P.			
APPLIANCES					
MOTORS					
SERVICE SIZE: _____					
JOB DESC.: _____					

Plumbing Portion	
SINGLE FAMILY	
Total Number of Fixtures: (Minumum \$45.00) _____	Charges \$ _____
New Building: \$100 for Basic Fixture Count Fee (Includes 7 Fixtures) _____	\$ _____
New Alterations and Additions Additional Fixtures over Basic 7 - \$10.00 Each _____	\$ _____
MULTI FAMILY	
Total Number of Fixtures: (Minumum \$45.00) _____	Charges \$ _____
New Building: \$150 for Basic Fixture Count Fee (Includes 7 Fixtures) _____	\$ _____
New Alterations and Additions Additional Fixtures over Basic 7 - \$15.00 Each _____	\$ _____
COMMERCIAL	
Total Number of Fixtures: (Minumum \$250.00) _____	Charges \$ _____
New Building: \$250 for Basic Fixture Count Fee (Includes 7 Fixtures) _____	\$ _____
New Alterations and Additions Additional Fixtures over Basic 7 - \$25.00 Each _____	\$ _____
LAWN SPRINKLER SYSTEMS \$200	\$ _____
BACK FLOW PREVENTION DEVICE REQUIRED - VERIFY OR INSTALL	
TOTAL OF ALL CHARGES	\$ _____

(to be completed by the Bldg Dept.)	
Construction value of Project \$ _____	
multiplier of 1.50% (S/F Res) = \$ _____	
times	
multiplier of 2.50% (Comm) = \$ _____	
Permits Required	
Plan Review	\$ _____
Building Permit	\$ _____
Site Permit	\$ _____
Build Out Permit	\$ _____
Fire Sprinkler Permit	\$ _____
Fire Alarm System Permit	\$ _____
Plumbing Permit	\$ _____
Electrical Permit	\$ _____
Mechanical Permit	\$ _____
Sign Permit	\$ _____
Sewer Permit	\$ _____
Other Permit(s)	\$ _____
Total Cost of Permit Fees	\$ _____
Permit fees paid by check #: _____	
Bank: _____	
Bond Fees	\$ _____
Paid By: _____	
Bond Fees paid by check #: _____	
Bank: _____	

Fence Portion	Mechanical Portion	Sign / Awning Portion
Type of Fence Installation New <input type="checkbox"/> Replacement <input type="checkbox"/>	Type of Unit: Roof Unit <input type="checkbox"/> Boiler <input type="checkbox"/> Furnace <input type="checkbox"/> Heat Pump <input type="checkbox"/> Central Unit <input type="checkbox"/> Condensing Unit Replacement <input type="checkbox"/>	Type of Sign Installation: New <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration <input type="checkbox"/>
Plat of survey with line drawing of proposed Fence submitted: Yes <input type="checkbox"/> No <input type="checkbox"/>	Size of Electrical Service: 30 amp <input type="checkbox"/> 60 amp <input type="checkbox"/> 100 amp <input type="checkbox"/> Larger <input type="checkbox"/>	Type of Sign: Wall <input type="checkbox"/> Projecting <input type="checkbox"/> Marquee <input type="checkbox"/> Poll <input type="checkbox"/> Ground <input type="checkbox"/> Portable <input type="checkbox"/> Temporary <input type="checkbox"/> Awning <input type="checkbox"/>
Type of Fence Construction Chain Link <input type="checkbox"/> Picket <input type="checkbox"/> Wood Privacy, Style: _____ <input type="checkbox"/> PVC _____ Other: _____ <input type="checkbox"/>	LP Gas <input type="checkbox"/> Oil <input type="checkbox"/> Natural Gas <input type="checkbox"/> Electric <input type="checkbox"/> Compressor Location: Side of building * <input type="checkbox"/> Rear of building <input type="checkbox"/> Roof <input type="checkbox"/> * Side installation requires neighbor's written approval	Overall Sign Height from Grade: _____ ft. Grade to top of Sign Face _____ ft. Grade to bottom of Sign face: _____ ft.
Fence Height _____ Fence abuts Commercial Property Yes <input type="checkbox"/> No <input type="checkbox"/>	Permit fee is (1.5% res. / 2.5% comm.) of the total cost of installation or a minimum of \$45.00 Total Cost of Installation: \$ _____ Permit Fee: \$ _____	Sign Size: H _____ x W _____ x L _____ Sq. ft. of Sign Face(s): _____ Sign(s) face residential property Yes <input type="checkbox"/> No <input type="checkbox"/>
Distance to Lot Lines: N: _____ S: _____ E: _____ W: _____	Electrical Permit Number _____ Electrical Permit Fee _____	Overall Awning Height from Grade: _____ ft. Grade to bottom of Awning: _____ ft. Awning size: H _____ ft x W _____ ft x L _____ ft
PERMIT FEE PERMIT FEE BASED ON 2 % OF TOTAL COST OF INSTALLATION, OR REPLACEMENT. MINIMUM PERMIT FEE CHARGE: \$25.00 TOTAL COST OF FENCE INSTALLATION / _____ PERMIT FEE: \$ _____	INSTRUCTIONS	Sign to be installed in/on: Covered Mall <input type="checkbox"/> Mall Strip Mall <input type="checkbox"/> Commercial District <input type="checkbox"/> Other _____
"CONTRACTOR INFORMATION" ON FRONT PAGE	<ol style="list-style-type: none"> All installations will be subject to inspection and an inspection fee. All residential air conditioning units must be served by at least a 100 amp electrical service. This would include both new and replacement units. A disconnect must be provided for these units. Replacement residential condensing units may be replaced by a HVAC contractor and this replacement would include the connection and rehooking of the electrical connection for the unit only. Any other electrical work must be done by a licensed electrical contractor All new commercial installation applicants must be accompanied by drawings and specifications Electrical connections on both new and replacement A/C units must be done by a licensed electrical contractor. 	Does Sign or Awning project into or over right of v Yes <input type="checkbox"/> No <input type="checkbox"/> Projection into Right of way _____ ft. Lowest portion of Sign / Awning above Right of v _____ ft Distance to Lot Lines: N. _____ S. _____ E. _____ W. _____
	Approved: _____ Date: _____	Marked Plat of Survey required for ground or pole installation. Drawings Required: One (1) set non electric signs. (2) electric signs with circuit diagrams. Drawings must contain: Detail, shop, and mountin installation specifications.
		PERMIT FEE BASED ON 2.5% OF TOTAL COST OF INSTALLATION, RENOVATION, OR REPLACEMENT. MINIMUM PERMIT FEE CHARGE: \$150.00 TOTAL COST OF SIGN INSTALLATION/REPLACEMENT/ RENOVATION: \$ _____ @ 2.5% = \$ _____ NEED WRITTEN LANDLORD APPROVAL Yes <input type="checkbox"/> TEMPORARY SIGNS = \$50.00 ELECTRICAL PERMIT COSTS (IF DIFFERENT): \$ _____ GOOD FOR 30 DAYS EXCEPT R.E. SIGNS - ONLY ALLOW ONE TEMP SIGN PER YEAR TOTAL PERMIT FEES: \$ _____ perm_su